



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, MARCH 6, 2019 1:30 PM
Council Chambers

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on March 6, 2019 at 1:30 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at _____ p.m.

2. APPROVAL OF AGENDA

#2019-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated March 6, 2019 be accepted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

4. DEPUTATIONS AND PETITIONS

- Ministry of the Environment Conservation and Parks District Manager Rob Wrigley – Landfills

5. MINUTES OF PREVIOUS MEETINGS

6. BUSINESS ARISING FROM THE MINUTES

7. VOUCHERS

Vouchers for February 14 to February 27, 2019 to be presented

07

#2019-

Moved by _____

Seconded by _____

THAT accounts as presented by the Treasurer in the amount of \$379,388.56 be received.

8. ACTION CORRESPONDENCE

9. STAFF REPORTS

a. Fire

b. Administration

1. ESA Phase I & II Assessments – Municipal Lands

09 b 01 Dog Park and Arboretum

#2019-

Moved by _____

Seconded by _____

THAT Council approve additional boreholes and analytical testing for 208 Walker Street and 139 McRae Street, Glencoe in pursuit of Records of Site Conditions for the properties.

OR

THAT Council approve additional boreholes for 208 Walker Street, Glencoe only, in pursuit of a Record of Site Condition for the Property for use as an arboretum, and

THAT Council consider an alternative use for the municipally-owned lands at 139 McRae Street, Glencoe, and direct staff to provide recommendations on options related to the location of the dog park and potential uses of the property.

2. Southwest Middlesex Strategic Plan Update

09 b 02 Strategic Plan

#2019-

Moved by _____

Seconded by _____

THAT Council approve the Southwest Middlesex Strategic Plan for the 2018-2022 Term of Council with the following additions/amendments: _____, _____

OR

THAT Council approve the Southwest Middlesex Strategic Plan for the 2018-2022 Term of Council as presented.

c. Building

d. Finance

1. Comprehensive Library Financial Update

09 d 01 Comprehensive Library Financial Update

#2019-

Moved by _____

Seconded by _____

THAT council receive the Comprehensive Library Financial Update report for information.

2. Request for Sewer Forgiveness – customer #3103475003

09 d 02 Sewer Forgiveness

#2019-

Moved by _____

Seconded by _____

THAT the sewer fees totaling \$454.48 for customer#3103475003 be reimbursed.

3. Request for Sewer Forgiveness – customer #3407840001

09 d 03 Sewer Forgiveness2

#2019-

Moved by _____

Seconded by _____

THAT the sewer fees totaling \$392.49 for customer#3407840001 be reimbursed.

e. Facilities and Recreation

1. In-Ice Arena Advertising Fees

[09 e 01 In Ice Arena Advertising](#)

#2019-

Moved by _____

Seconded by _____

THAT Council accept the advertising fees proposed in this report for in-ice advertising at the Glencoe Memorial Arena.

2. Bid Results – Glencoe Library Cleaning Contract

[09 e 02 Cleaning Bid Library](#)

#2019-

Moved by _____

Seconded by _____

THAT Council awards the tender for cleaning the Glencoe Comprehensive Library to Giles Janitorial Services Ltd. for a quoted price of \$780.00 + HST per month.

3. Bid Results – Municipal Office Cleaning Contract

[09 e 03 Cleaning Bid Office](#)

#2019-

Moved by _____

Seconded by _____

THAT Council awards the tender for cleaning the municipal office to Giles Janitorial Services Ltd. for a quoted price of \$910.00 +HST per month from November 1st to April 30th (when cleaning twice per month) and \$520.00 + HST per month from May 1st to October 31st.

4. Staffing Recommendations – Flower Baskets

[09 e 04 Flower Basket Staffing](#)

#2019-

Moved by _____

Seconded by _____

THAT Council accept the recommendation of the interview committee to offer employment with wages as per the SWM Part-Time/Casual pay grid to:

- Colten Salomons - returning for his third summer
- Michael Vanderhyden – his first summer

f. Public Works

1. Appointment of Engineer – Kelly Drain, Section 78

[09 f 01 Kelly Drain Section 78](#)

#2019-

Moved by _____

Seconded by _____

THAT council appoint Spriet Engineering to produce a Section 78 report on the Kelly Drain based on the request received in December, 2018.

2. Sparling Drain – Branch A, Section 4 Petition(s) and Section 78 Request

[09 f 02 Sparling Drain Section 78](#)

#2019-

Moved by _____

Seconded by _____

THAT council accept the petitions filed under Section 4 (1) (a) and (c) of The Drainage Act and the request for Engineer under Section 78 of the Drainage Act for the Sparling Drain Branch A.

3. Request for Drainage Works pursuant to section 78 of the *Drainage Act* – Switzer Drain

[09 f 03 Switzer Drain Section 78](#)

#2019-

Moved by _____

Seconded by _____

THAT council accepts the request for the appointment of an engineer under Section 78 of the *Drainage Act*.

4. 2019 Dust control Tender Results

[09 f 04 Dust Control Tender2](#)

#2019-

Moved by _____

Seconded by _____

THAT Council approves the Tender Price as supplied by Den-Mar Brines for the supply and application of a minimum of 18% Brine Solution at \$0.062 price per litre.

5. 2019 Gravel Tender Results and Recommendation

[09 f 05 Gravel Tender Results](#)

#2019-

Moved by _____

Seconded by _____

THAT Council approves the Tender Price as supplied by Johnson Bros. Ltd. for the supply and delivery of the Municipality's gravel requirements for 2019 being Granular M at \$17.35 per tonne, ¾ Clear at \$20.95 per tonne and Granular "A" at \$15.95 per tonne;

AND THAT \$39,361 be moved from the Public Works Construction Reserve to accommodate the increase in gravel pricing for 2019.

10. REPORTS OF COMMITTEES

1. Lower Thames Valley Conservation Authority Board of Directors Meeting Minutes

1. February 21, 2019 – 11:00 a.m.

[10 01 01 BDo22119_Final 11 am meeting](#)

2. February 21, 2019 – AGM – 2:30 p.m.

[10 01 02 BDo22119_Final AGM](#)

#2019-

Moved by

Seconded by

THAT the Lower Thames Valley Conservation Authority Board of Directors Meeting Minutes of February 21, 2019 (11:00 a.m.) and February 21, 2019 (AGM – 2:30 p.m.) be received.

11. UNFINISHED BUSINESS

12. INFORMATION CORRESPONDENCE

1. 2019 Ontario Wildlife Damage Compensation Program – information on completing a program application form (available online, through SWM livestock valuer and through the municipal office)

[12 01 LivestockValuation guidelines 2019](#)

2. Chatham-Kent Notice of Public Meeting to Consider an Official Plan Amendment and Zoning By-law Amendment Regarding the Production of Cannabis

[12 02 Chatham-Kent Notice of Public Meeting \(Cannabis Production\)](#)

3. Ministry of Community Safety and Correctional Services letter providing resources for municipalities for developing and implementing local community safety and well-being plans

[12 03 MCSCS](#)

4. Taking on Government article as provided by Councillor Vink

[12 04 MVinkProvidedArticle](#)

#2019-

Moved by _____

Seconded by _____

That the information correspondence items are received and filed.

13. COUNCILLORS COMMENTS AND ENQUIRIES

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

14. NOTICE OF FUTURE MEETINGS (subject to change)

- March 20, 2019 – Council – 7:00 p.m.
- March 27, 2019 – Planning/Council – 7:00 p.m.

15. CLOSED SESSION (Committee of the Whole)

Closed session not anticipated.

16. BY-LAWS

1. By-law No. 2019/

[16 01 BylawConfirmingMarch06Mtg](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (March 6, 2019)

#2019-

Moved by _____

Seconded by _____

That By-law No. 2019/ to By-law No. 2019/ be given first, second, third and final readings.

17. ADJOURNMENT

The Mayor adjourned the meeting at _____p.m.